A-LOG.com ROAD TAX REPORT

ROAD TAX PROFESSIONALS ■ TECHNOLOGY CONSULTANTS ■ RECORDKEEPING

Important Dates

Apr 5th – March Trip Logs received by today earn a $5 discount on next months billing!

Apr 10th – All Trip Logs for January, February, & March due! The IFTA tax return for 1st Quarter is due April 30th 2011.

Apr 15th – Income taxes are due!!

Apr 30th – IFTA Quarterly Reports due!!

May 15th – Kansas Annual Carrier Reports due.

Our Mission Statement!

To become the most respected and trusted specialized road tax agency in the industry. To train managers, staff and clients - continually. To raise awareness, raise standards and raise the use of technology. To earn the confidence of clients and regulators by consistently delivering on-time, accurate tax reports quarter after quarter.

Tax Tips - Receipts!

DID YOU KNOW . . . keeping ALL your receipts saves you money? Now that we prepare our clients income taxes, we see how many expenses are overlooked because receipts are not maintained and accounted for. That means you miss out on legitimate deductions that reduce your tax bill. Be sure you get receipts for ALL your business expenses (fuel, taxes, permits, insurance, truck payments, truck washes, scales etc., etc., etc.!) and turn them in when you are preparing your income taxes. Then **KEEP** your receipts so that if you are audited you can prove the expenses to auditors.

That will save you money!

A-LOG, Inc - YOUR AUTHORIZED E-FILE PROVIDER

CTEC #A150071
DMV OL #43083

IRS e-file

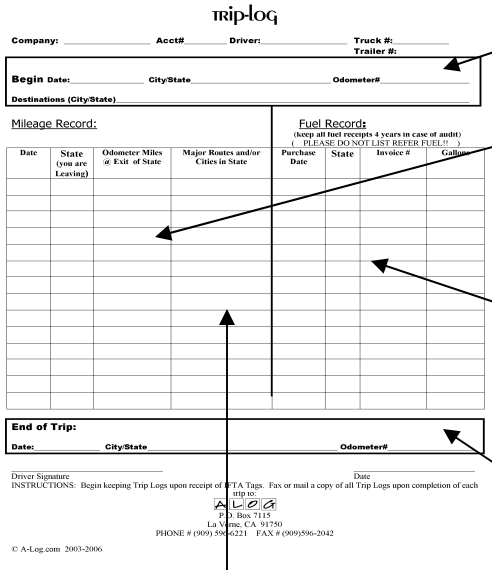
KANSAS ANNUAL CARRIER REPORTS

If you are registered to operate in all 48 states, you will be receiving an annual tax report from Kansas. DO NOT IGNORE IT! Even if you did not go to Kansas during 2010, this report must be filed! Failure to file will result in additional penalties, fines and assessments. If taxes are due, expect your 1st bill in December. The 1st half of the taxes will be due December 20, 2011 and the 2nd half of the tax payment will be due May 2012. If you need our assistance, please call – or simply fax the tax return to our office and we will take it from there!

Honesty is the first chapter in the book of wisdom.
Thomas Jefferson

Trip Log Recordkeeping is IMPORTANT!!

Below are a few useful tips that will protect you in the event you are chosen for an audit.


trip-log

Company: _____ Acct#_____ Driver:_____ Truck #:_____ Trailer #:

Begin Date:_____ City/State_____ Odometer#_____

Destinations (City/State)_____

Mileage Record:

Date	State (you are Leaving)	Odometer Miles @ Exit of State	Major Routes and/or Cities in State

Fuel Record:
(keep all fuel receipts 4 years in case of audit)
(PLEASE DO NOT LIST REFER FUEL!!)

Purchase Date	State	Invoice #	Gallons

End of Trip:

Date:_____ City/State_____ Odometer#_____

Driver Signature _____ Date _____

INSTRUCTIONS: Begin keeping Trip Logs upon receipt of IFTA Tags. Fax or mail a copy of all Trip Logs upon completion of each trip to:

A-LOG
P.O. Box 7115
La Verne, CA 91750
PHONE # (909) 596-6221 FAX # (909)596-2042

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Fill in your odometer & destination (i.e. pick up and drop off location) so that we know where you started, how far you go into a state and where you turn around.

FUEL purchases must be listed and included date, state of purchase, invoice # and total gallons. Keep your fuel receipts for 4 years in case your audited. They are proof that you paid taxes and have earned credits

Always note the end location of your trip and the odometer reading. That way we can verify all miles are accounted for correctly.

If you are driving through a state- put the major highway you are traveling on. If you are dropping off or picking up loads, name the cities you stop or turn around in.

KEEP YOUR TRIP RECORDS FOR 4 YEARS!!